

Residents' and Mentors' Meeting

James Oliver

ERC Chair

21st May 2021

*****MEETING WILL BE RECORDED*****

Residency Meetings

- **Residents' & Mentors' (12 – 12.55pm)**
 - James Oliver (ERC Chair)
 - Franziska Matheis (ERC Residents' liaison)
 - David Gould (Exam Committee Chair)
 - Georgina Fricker (ERC & Communications Committee)
- **Residents only (1 – 1.55pm) same link!**
 - James Oliver (ERC Chair)
 - Franziska Matheis (ERC Residents' liaison)
 - David Gould (Exam Committee Chair)
 - Georgina Fricker (ERC & Communications Committee)
- **Mentors only (1 – 1.55pm)**
 - Sabine Wacek (ERC Co-Chair)
 - Kerry Smith and Sylvia Djajadiningrat-Laanen (ERC Mentors' liaisons)
 - <https://zoom.us/j/95420635168?pwd=UGVUQTVQbXdSdUdnNFBvT3dmSGc1Zz09>

Agenda

- Anonymous polls
- What the ERC does?
- Important points of contact
- Online forms system
 - Common mistakes & problems
- Reminder of deadlines
- Announcements
- Comments from Credentials Committee and Exams Committee
- Questions?
 - Use Q&A function

Anonymous polls

- To understand who is present
- To identify any training difficulties

Activities

- Approve new RTPs
- Assess each resident & monitor progress annually
- Certify completion of RTPs
- Maintain Information Brochure & Online Forms System
- Implement necessary changes

Approval of RTPs

- Assess all planned components of training
- Ensure aligned to ECVO guidelines (Information Brochure)
- Do **NOT** approve the candidate resident
- Approval obtained from Credentials Committee
- Allow 3 months to get this
- RTP **cannot** start until after this is received
- Best to get approval of candidate before apply to ERC if possible!

Application for RTP

- Should be made by Programme Director
 - Not proposed resident
- Final approval withheld until proposed resident has been identified and approved by Credentials Committee
- Read Information Brochure first!
- Complete Form 2
- Turnaround usually < 4 weeks
- Allow 3 months for new Programme Directors/Institutions

ecvo.org

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ECVO RESIDENCY PROGRAMMES

- Active Resident List
- Board-eligible Resident list
- Current Residency Training Programmes
- Training/Job Opportunities for Interns/Residents
- A Residency experience
- Residents meeting minutes

FORMS

- Information Brochure
- Summary of Residency Requirements
- Guidelines for creating an online Resident profile
- ERC Online Forms System
- Guidelines for Online Forms System for Programme Directors
- Guidelines for Online Forms System for Residents
- Downloadable Forms

Guidelines for creating your online...

Please click here to download the PDF:
Guidelines for creating your online Resident...

ECVO

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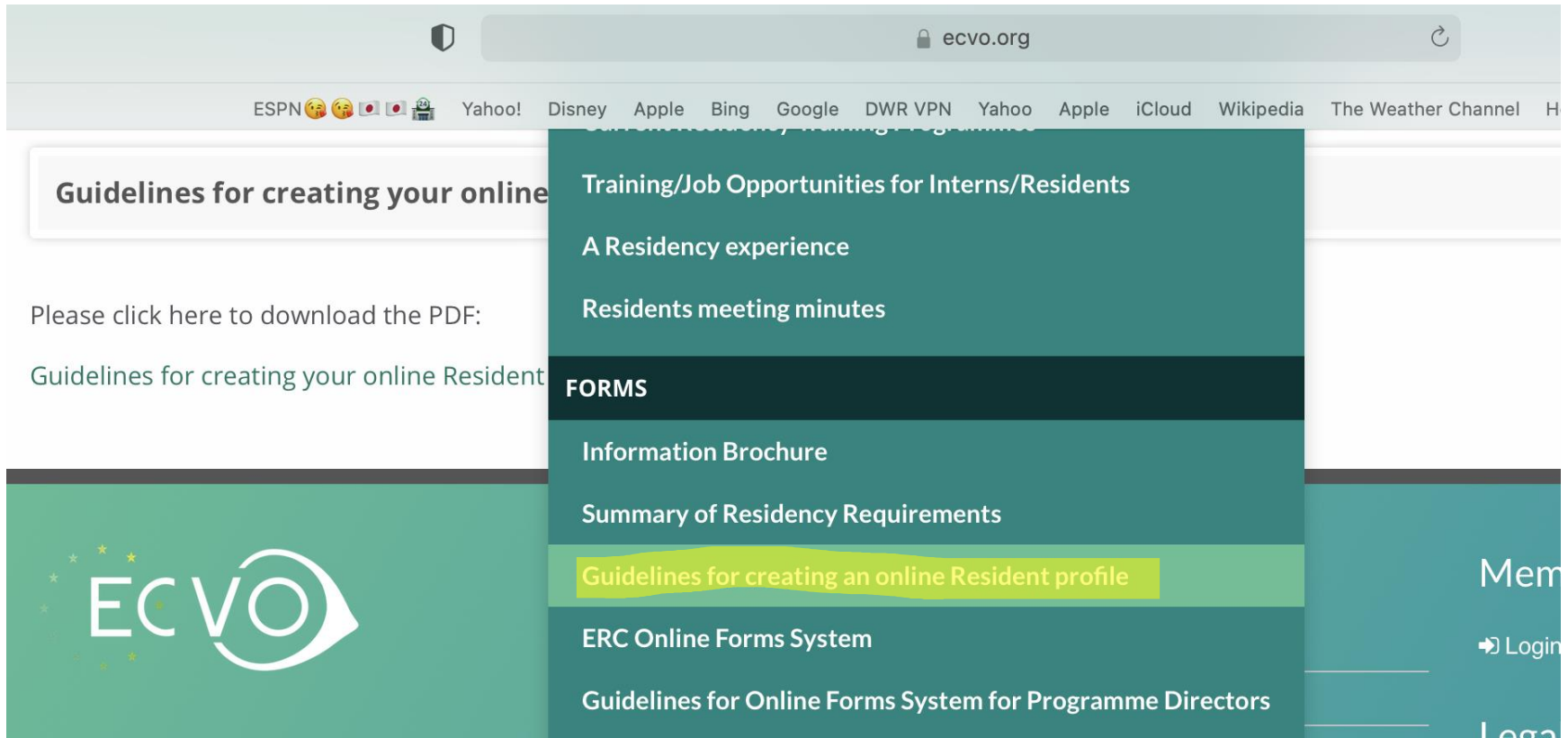
Member
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Approval of RTP

- Issued to Programme Director
- Certification of Approval
 - Includes details of Information Brochure followed
 - May include conditions
- Form 3
 - To confirm RTP started and confirm resident contact details
- Summary of requirements
 - How to gain access to online forms system

Access to online forms system

- Communications Committee
- Create resident profile (photo, biography & contact info)
- Email ecvoweb@hotmail.co.uk

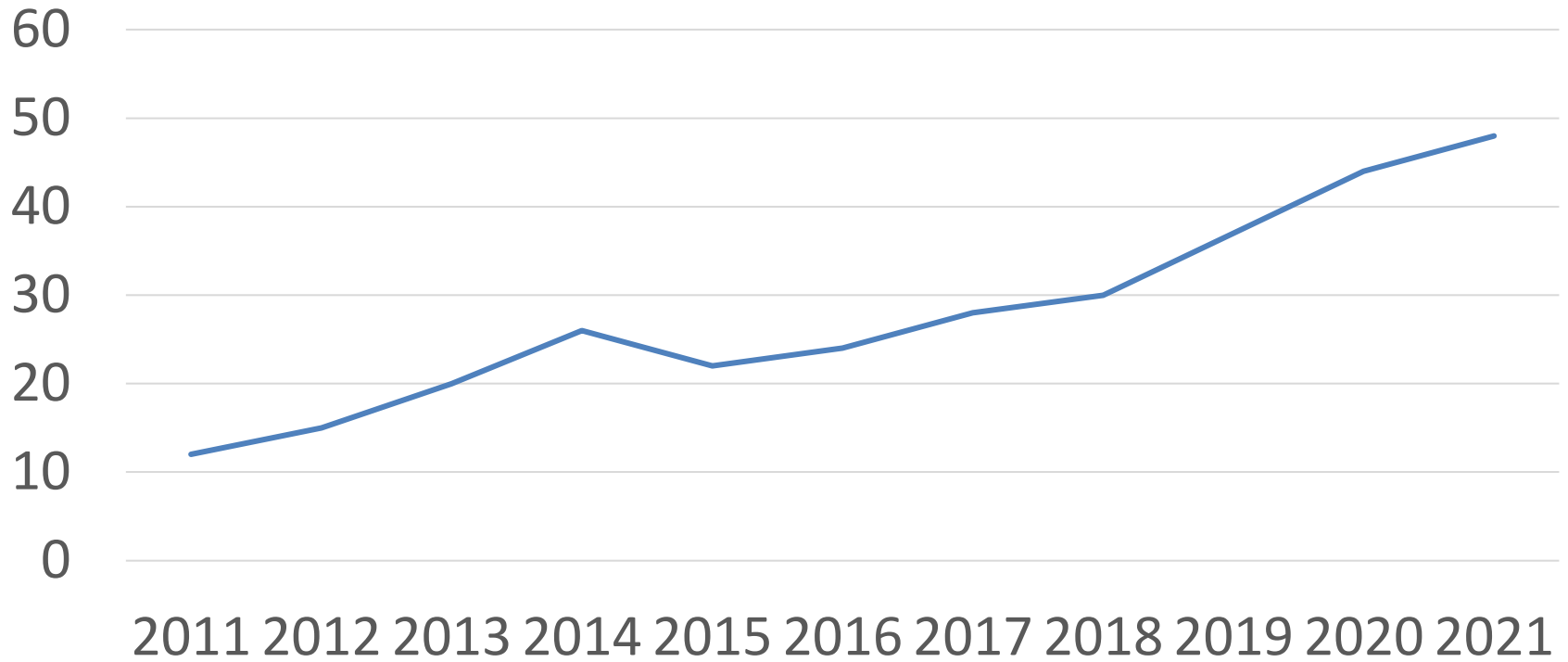


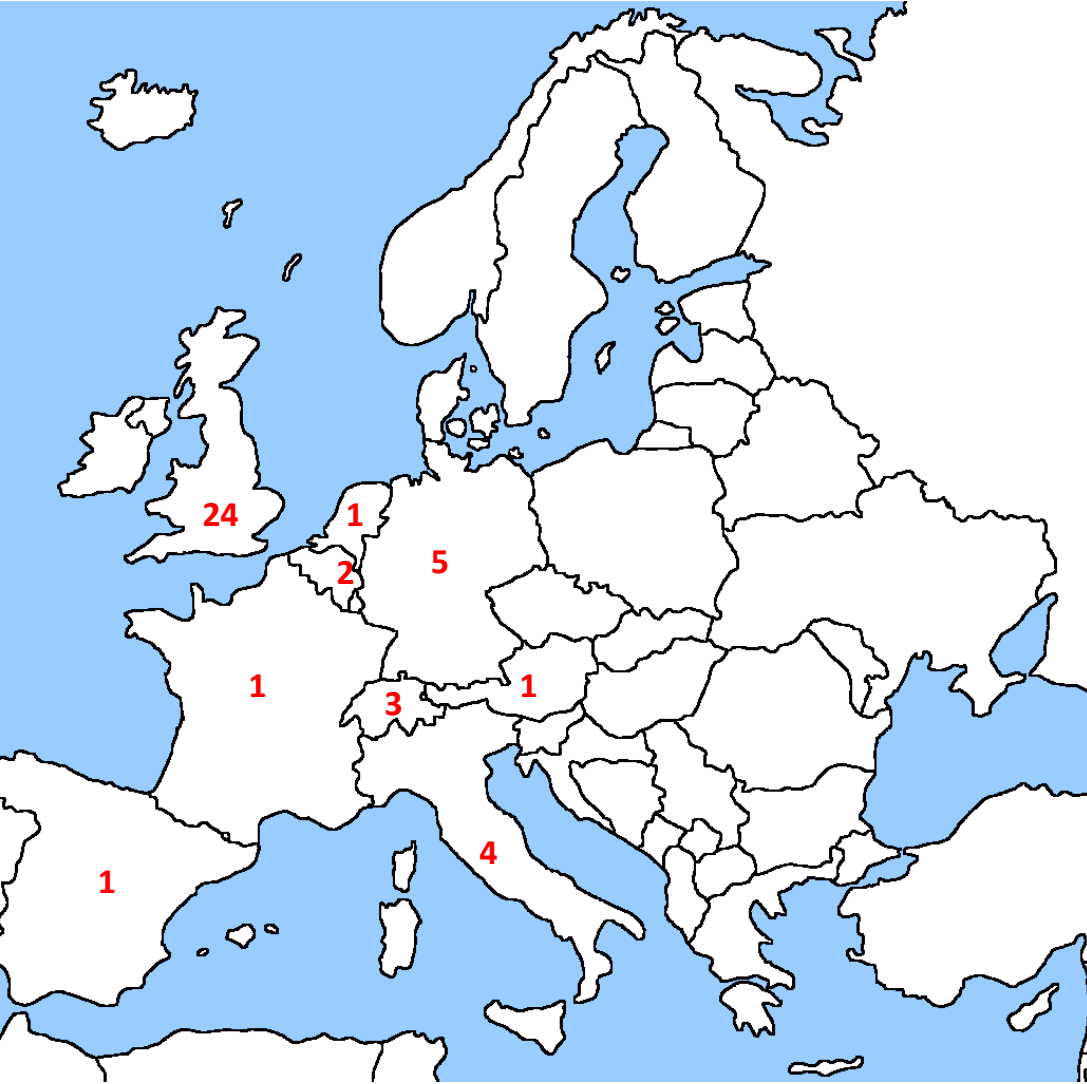
The screenshot shows a web browser window with the URL ecvo.org. The browser's address bar and tabs are visible at the top. The main content area features a navigation menu on the right side, which is currently open. The menu items are:

- Training/Job Opportunities for Interns/Residents
- A Residency experience
- Residents meeting minutes
- FORMS**
- Information Brochure
- Summary of Residency Requirements
- Guidelines for creating an online Resident profile** (highlighted in yellow)
- ERC Online Forms System
- Guidelines for Online Forms System for Programme Directors

On the left side of the page, there is a link for "Guidelines for creating your online Resident profile" and a text prompt: "Please click here to download the PDF: Guidelines for creating your online Resident profile". The ECVO logo is visible in the bottom left corner of the page.

RTPs per Year





RTP Locations Around The World

- Canada - **2**
- USA - **1**
- Australia - **3**

Points of Contact

- **James Oliver** (ERC Chair)
 - jo@dwr.co.uk
- **Franziska Matheis** (ERC resident liaison)
 - franziska.matheis@gmail.com
- **Sylvia Djajadiningrat-Laanen** (ERC mentor liaison) ****NEW****
 - s.c.djajadiningrat@uu.nl
- **David Gould** (Exam Committee Chair)
 - DavidGould03@gmail.com
- **Teresa Pena** (Credentials Committee Chair)
 - Teresa.pena@uab.es

Online forms submission

- Submit COMPLETE forms within one month of completion of a year's training (or equivalent)
 - Use comments boxes to express any problems
- Lock forms of that year
- Processed within one month
 - Reviewed by 3 members, collated by Chair (or co-Chair)
- Corrections and clarifications are likely
 - Request to unlock forms (only need to do it once!)
 - Complete within one month
 - Use comments box
- Once forms classed as 'ok' no further action is required
 - (No need to unlock forms of that year)

Some advice...

- Advise 3-6 monthly progress meetings
 - Identify any training deficits
 - Identify both sides happy with progress
- Advise supervisor to check forms regularly and before submission
- Ensure there are no resident/supervisor discrepancies
- Regular timetabled journal club/book club
- Regular cadaver training (especially for rare surgeries)

Reminder of deadlines

- Approval of RTP completion (Submission of online forms)
 - 1st August
- Application to Credentials Committee
 - 1st September
- Application to Examination Committee
 - 1st December

Final year forms

- August 1st is a DEADLINE not a TARGET
- Submit forms as soon as complete
- Early submission of forms
 - Eligible if RTP ends before Dec 1st
- Explain any deficiencies using comments boxes (e.g. missing of surgery numbers)
- You **MUST** have have achieved minimal training to obtain a Certificate of Training Completion
- You cannot apply to Credentials Committee without it (deadline September 1st)

ERC Updates

- HED case logs
 - Introduced June 2019
 - Remember to include clinical cases, photographic and slide material
- COVID
 - Use comments boxes in online forms system to explain disruption
 - Outline plans to overcome disruption
 - All requirements still need to be met over 3 years

Discussion

- Richard McMullen (Scientific Committee)
 1. Encouraged residents not to wait on submitting abstracts for presentation in the final year of residency as competition has increased
 2. Advised that, in future, abstracts not submitted in correct format will be rejected without opportunity to resubmit
- Corrina Eule
 - Suggested considering allowing residents to present at conferences other than ECVO and ACVO
- Richard McMullen (Scientific Committee)
 - Pointed out that 23/30 oral presentations this year were from residents
- Simon Pot
 - Queried whether capacity could be increased without reducing quality
- Teresa Pena (Credentials Committee)
 - Advised that this has been an unprecedented year with many presentations submitted for the cancelled 2020 conference being carried over
- James Oliver (Educations & Residency Committee)
 - Asked if parallel streams of abstracts could be possible