SUMMARY OF RESIDENCY REQUIREMENTS

THIS LIST IS MEANT TO GUIDE THE NEW RESIDENT THROUGH THE ESSENTIAL REQUIREMENTS OF THE RESIDENCY TRAINING PROGRAMME. IT SHOULD, HOWEVER, NOT BE A REPLACEMENT FOR THE FULL UNDERSTANDING OF THE INFORMATION BROCHURE.

AT THE START OF THE RESIDENCY

1- At the start of the residency, the principal supervising ECVO Diplomate should provide the resident with a copy of the ERC and CC approval forms and the current Information Brochure (available online). Any change to the Residency Training Programme (e.g. change in supervising Diplomates) has to be communicated promptly to the ERC. Only those supervisors listed in the approval form may sign residency forms.

2- Carefully read the Information Brochure and familiarise yourself with the ECVO website (especially FAQs and Information Brochure).

3- The principal supervising Diplomate is to send a completed form 3 (Programme Director’s Statement) together with the resident’s email address to the ERC within one month of starting the Residency Training Programme.

4- Contact Dr Johana Premont from the Communications Committee with regards to Biography/picture/login details so that the resident can be included on the ECVO website and gain access to all online forms. This should also be done within one month of starting the residency.

ERC persons of contact:
- James Oliver (ERC Chair) – for ERC assistance that cannot be provided by the resident coordinator or contact for ERC-online forms system (see below)
- Sabine Wacek (contact person for the ERC-online form system) – for ERC assistance with the ERC forms
- Franziska Matheis (resident coordinator) – for general questions related to the residency programme, credentials, or the exam

THROUGHOUT THE RESIDENCY

Clinical training

5- 29 months of programme spent in clinical ophthalmology, 80% under direct supervision

6- Completion of the following forms must be performed annually via the online forms system. Forms must be submitted (‘locked’) within one month of completion of each year’s training (or equivalent):
   General Form
   Species case entry
   Surgery entry
   Summary surgery log
   Training entry
   Presentation log
   Research project
   Programme evaluation form
   Progress evaluation form
   Summary
   Signature Forms

Scholarly activities, Extracurricular activities, Seminar & Teaching responsibilities – 15% off clinic time minimum

7- Specialty training – Veterinary Anaesthesia minimum 1 hour per month
SUMMARY OF RESIDENCY REQUIREMENTS

Ocular Histopathology minimum 1 hour per month
Veterinary Diagnostic Imaging minimum 1 hour per month
*Exceptions may apply with prior approval of ERC* (see Information Brochure)

8. Literature review
   Book discussion and Journal review: a combined total of 64hrs/year
   Refer to the reading list for full list of books/journals (ECVO website)

9. Publications
   1 x original peer-reviewed paper
   1 x case report or original peer-reviewed paper

10. Presentation at ECVO (ACVO conference also acceptable)
    1 x oral presentation
    1 x oral presentation OR poster

11. Attendance of Basic Science Course (3 weeks) – strongly recommended

12. Attendance of ONE ECVO MEETING – mandatory

13. Presentation of a minimum of 3 different in depth seminars to peer audiences - strongly recommended

14. Presentation of clinical cases at least twice a year to peer audiences.

15. Student teaching - optional

BEFORE THE BOARD EXAMINATION (last year of residency)

STEPS FOR APPLICATION FOR ECVO EXAMINATION

<table>
<thead>
<tr>
<th>Person</th>
<th>Action/Forms</th>
<th>Recipient</th>
<th>Email</th>
<th>Deadline</th>
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</thead>
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<tr>
<td>Resident</td>
<td>Forms 4, 8, 10, 13, 14, signature</td>
<td>ERC Chair</td>
<td><a href="mailto:residency@ecvo.org">residency@ecvo.org</a></td>
<td>1 August</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Form 16 and/or written evaluation(s)</td>
<td>ERC Chair</td>
<td><a href="mailto:residency@ecvo.org">residency@ecvo.org</a></td>
<td>1 August</td>
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Step 2. Credentials application

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<tr>
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<tr>
<td>Supervisor</td>
<td>Reference letter</td>
<td>Treasurer</td>
<td><a href="mailto:treasurer@ecvo.org">treasurer@ecvo.org</a></td>
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Step 3. Exam application

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<th>Credentials Chair Secretary</th>
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<th>Deadline</th>
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<tr>
<td>Resident</td>
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<td><a href="mailto:credentials@ecvo.org">credentials@ecvo.org</a></td>
<td><a href="mailto:credentials@ecvo.org">credentials@ecvo.org</a></td>
<td>1 December</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Pay exam fee</td>
<td>Treasurer</td>
<td><a href="mailto:treasurer@ecvo.org">treasurer@ecvo.org</a></td>
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<tr>
<td></td>
<td>Inform Treasurer</td>
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